



**African Forum  
for Agricultural  
Advisory Services**  
Knowledge & Novelty  
for Africa's Livelihoods

**AFAAS Secretariat**  
House No. 25, Kigobe Road,  
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## **CALL FOR EXPRESSION OF INTEREST FOR CONSULTANT TO REVAMP THE AFAAS SECRETARIAT PORTAL WITH NEW FUNCTIONALITIES**

Proc. Ref. No. AFAAS/IFAD-EU/CQS/2020/009

Approved AWPB&PP 2019-2020 –Activity 2.3.3(i)

### **1. BACKGROUND:**

African Forum for Agricultural Advisory Services (AFAAS) is a Continental body that brings National Agricultural Extension and Advisory Services (AEAS) providers in Africa under one umbrella. The African Forum for Agricultural Advisory Services (AFAAS) has received grant funding from the European Union funded International Fund for Agricultural Development (IFAD) under Grant Number: 2000002981 towards the implementation of the Comprehensive Africa Agriculture Development Programme ex-pillar IV (CAADP XP4) Organisations under the initiative “Development Smart Innovation through Research in Agriculture (DeSIRA)” Project. For the implementation of project activities, AFAAS will conduct procurements for goods, consulting and non-consulting services, in accordance with the IFAD Procurement Handbook and IFAD Procurement Guidelines.

Now, AFAAS is inviting individual qualified consultant with a track record of success in designing and producing digital solutions to develop new templates and revamp the current website. The templates will provide a new look-and-feel to the web and will unlock the potential functionalities of the current software while displaying the content in a more organized, attractive and user-friendly manner, with a view of improving communication and visibility.

### **2. OBJECTIVE OF THE CONSULTANCY:**

The objective of the assignment is to revamp the AFAAS portal with new functionalities to improve the communication and visibility of AFAAS and enable interactions and collaboration among different stakeholders.

### **3. DURATION OF THE ASSIGNMENT:**

The assignment is expected to be undertaken in the period of 5 months (March to July 2020).

### **4. QUALIFICATION AND EXPERIENCE:**

The following set of competencies will form the basis for selection of the consultant (Web developer):

- A University degree preferably BSc in Computer Science, Software Development, computer engineering or equivalent; Certificate in web-design would be an advantage
- Minimum 5 years' experience in web based software development using PHP for donor funded projects
- Strong experience in using and designing content management systems



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- Strong experience in web-design/development, web application, upgrade, maintenance and management of hosting environment including Linux.
- Experience in integrating eNewsletter and Mail Chimp on portals
- Experience in designing high traffic websites
- Demonstrate the ability to create innovative and visually appealing design;
- Proficiency in desktop publishing and web software (preferred).
- Familiarity and relevant experience in using different Content Management Systems (CMS), particularly WordPress;
- Must be multi-lingual (preferred; English, French and Portuguese)

Interested individual consultants must provide information verifying that they are qualified to perform the services and meet the minimum required experience criteria above. Submitted information shall include: (i) Cover Letter; (ii) CV in English; and (iii) References (Recommendation Letters). Expressions of interest must be delivered to the address below not later than **March 23, 2020, at 10:30 a.m.** at the address below or electronically on email: [secretariat@afaas-africa.org](mailto:secretariat@afaas-africa.org).

The Consultant will be selected based on the “**Consultants Qualification Selection (CQS)**” procurement method by IFAD Procurement Handbook (approved in September, 2010). Interested individual consultants may obtain detailed information on the assignment at the address below from 08:00 – 17:00 (local time) latest **March 19, 2020**.

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Further information may be obtained from AFAAS procurement Unit: email [pwanzala@afaas-africa.org](mailto:pwanzala@afaas-africa.org) and/ or ICTKM Unit: email: [andriraso@afaas-africa.org](mailto:andriraso@afaas-africa.org);